

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

October 18, 2022 @ 6:00 p.m.

Mrs. Clark called the meeting to order @ 6:00 p.m. Those answering roll call: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. Mr. Baldwin was absent. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

22-351 APPROVAL OF BOARD MINUTES

Mr. Hickman moved and Ms. Long seconded the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on September 20, 2022.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-352 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Lee moved and Mr. Hickman seconded to approve the following recommendations:

September Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the September 2022 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Budget - Zanesville Community High School

Approve the 2022-2023 budget for the Zanesville Community High School.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-353 RESIGNATION – CERTIFICATED

Mr. Hickman moved and Mrs. Lee seconded to approve the resignation of Kendra Byrne, Teacher at Zanesville High School, effective September 23, 2022. Reason for resignation is personal.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

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22-354 RESIGNATION – ADMINISTRATIVE SUPPORT

Mrs. Lee moved and Ms. Long seconded to approve the resignation of Roger Cook, retire/rehire, 21st Century and ZCS Afterschool Program Coordinator, effective June 13, 2023. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Ms. Long, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-355 RESIGNATIONS – CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Keyle Anderson, Educational Aide at National Road Elementary, effective September 9, 2022. Reason for resignation is personal.

Approve the resignation of Sydnee Greiner, Van Aide, effective August 25, 2022. Reason for resignation is personal.

Approve the resignation of Makenzie Newsom, Educational Aide at National Road Elementary, effective October 7, 2022. Reason for resignation is personal.

Approve the resignation of Talya Insley, Educational Aide at Zanesville High School, effective October 18, 2022. Reason for resignation is personal.

Approve the resignation of Ellie Wolfe, Special Education Aide at Zane Grey Elementary, effective October 11, 2022. Reason for resignation is personal.

Those voting aye: Ms. Long, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-356 EMPLOYMENT – CLASSIFIED

Mrs. Lee moved and Mr. Hickman seconded to approve the employment of Allison Murphy, Educational Aide at John McIntire Elementary, effective September 26, 2022 pending certification and background check. Salary will be Regular Aide w/AA, step 0 from the appropriate salary schedule.

Approve the employment of Judith Gaumer, Food Service at Zane Grey Intermediate, effective September 23, 2022 pending certification and background check. Salary will be Class II, step 3 from the appropriate salary schedule.

Approve the employment of Teresa Mayle, Transportation, effective September 23, 2022 pending certification and background check. Salary will be Transportation, step 2 from the appropriate salary schedule.

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Approve the employment of Portsha Baker, Educational Aide at Zane Grey Elementary, effective October 11, 2022 pending certification and background check. Salary will be MD Aide w/AA, step 0 from the appropriate salary schedule.

Approve the employment of Melissa Dansby, 3 Hour Food Service at Zane Grey Elementary, effective September 22, 2022 pending certification and background check. Salary will be Cafeteria II, step 0 from the appropriate salary schedule.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-357 EMPLOYMENT – SUBSTITUTES

Ms. Long moved and Mr. Hickman seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

| Substitute Teachers | |
|----------------------------|-------------|
| Kade Hambel | Kyler Brock |

| Substitute Aides/Bus Aides | | |
|-----------------------------------|----------------|-------------|
| Kelsey Royer | Amanda Coletta | Lori Peairs |

| Substitute Cafeteria |
|-----------------------------|
| Greg Gaumer |

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-358 EMPLOYEE TRANSFERS – CLASSIFIED

Mrs. Lee moved and Mr. Hickman seconded to approve the transfer of Mike Barrett, Custodian at Zane Grey Elementary, to reflect Head Custodian at Zane Grey Elementary, effective September 22, 2022 pending certification and background check. Rate of pay is Maintenance I, step 6 from the appropriate salary schedule.

Approve the transfer of Kathy Butcher, 3 Hour Food Service at Zanesville Middle School to reflect 7 Hour Food Service at Zanesville Middle School, effective October 3, 2022 pending certification and background check. Rate of pay to remain the same.

Approve the transfer of Amanda Butcher, 6 Hour Food Service at Zane Grey Intermediate to reflect 7 Hour Head Cook at Zanesville High School, effective October 4, 2022 pending certification and background check. Rate of pay is Cafeteria III, step 6 from the appropriate salary schedule.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

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22-359 SUPPLEMENTAL CONTRACTS

Mr. Hickman moved and Ms. Long seconded to approve the resignation of Shawn McVicker as Freshman Boys Basketball coach for 2022-2023 effective September 19, 2022.

Approve the resignation of Natasha Woerner as Foreign Language Advisor at Zanesville High school effective for the 2022-2023 school year. Reason for resignation is personal.

Approve a correction to previously approved supplemental contracts for Elizabeth Wright to reflect Mentor Teacher at ZHS, Class IX, step 5 and Department Head (Social Studies) to reflect Class IX, step 3.

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

| First Name | Last Name | Season | Sport/Bldg | Position | Exp. | Class |
|------------|------------|--------|-------------------|-----------------------|------|-------|
| Jeff | Moody | Spring | Tennis - Boys | Varsity Head Coach | 4 | IV |
| Kyler | Brock | Spring | Track - Boys | Varsity Coach | 1 | IV |
| Kelly | Brock | Spring | Track - Girls | Assist. Varsity Coach | 0 | VII |
| Ryley | McGee | Spring | Track | Middle School Coach | 3 | VIII |
| Benjamin | Maniaci | Spring | Track | Middle School Coach | 2 | VIII |
| Jennifer | Winland | Spring | Track | Middle School Coach | 2 | VIII |
| Allen | Harris | Winter | Basketball - Boys | Freshman Head Coach | 0 | VII |
| Samuel | Hart | Annual | ZHS | eSports Advisor | 0 | VII |
| Cole | Pennington | Annual | ZHS | Vocal Music Director | 1 | VII |
| Heather | McFerren | Annual | ZHS | Comus Advisor 1/2 | 8 | VII |

Those voting aye: Mrs. Lee, Ms. Long, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-360 FMLA LEAVE OF ABSENCE

Ms. Long moved and Mrs. Lee seconded to approve an FMLA leave of absence for Mercedes Tonnous, Teacher at Zanesville Middle School, effective September 14, 2022 to November 29, 2022.

Approve an FMLA leave of absence for David Balo, Teacher at Zanesville High School, effective September 20, 2022 to September 19, 2023.

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Approve an FMLA leave of absence for Amanda Hitchcock, Teacher at Zane Grey Elementary, effective November 9, 2022 to January 4, 2023.

Approve an FMLA leave of absence for Cassandra Dawson, Educational Aide at Zane Grey Intermediate, effective September 10, 2022 to September 11, 2023.

Approve an FMLA leave of absence for Patricia Morgan, Educational Aide at Zane Grey Elementary, effective October 3, 2022 to October 2, 2023.

Those voting aye: Ms. Long, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-361 VOLUNTEERS

Mrs. Lee moved and Mr. Hickman seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

| Name | Building | Type |
|---------------------|-----------------|-------------|
| Chris Cavanaugh | ZMS/ZHS | Band |
| Stacy McGee | ZGE | Parent |
| Madison Winland | JME/ZGI/ZMS | Community |
| Brigitta Smith | JME | Parent |
| Jody Worstall | JME | Parent |
| Kristen Hardcastle | JME | Parent |
| Keisha Haren | JME | Parent |
| Jeanne Morton | JME | Parent |
| Shandi Miller | JME | Parent |
| Cheyenne Stemm | JME | Parent |
| Kaleigh Devoll | JME | Parent |
| Jere Kay Gardner | JME | Community |
| Katie Brauning | JME | Parent |
| Stacie Renee Curtis | JME | Parent |
| Shelley Ford | ZGE | Parent |
| Tina Bagley | ZGE | Parent |
| Jacob Butler | ZGI | Parent |
| Justin Murrey | ZHS | Parent |

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

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22-362 21st CENTURY PROGRAM – TEACHER / AIDE

Mr. Hickman moved and Mrs. Clark seconded to approve the following personnel as listed as 21st Century After-School teachers at the rate of \$30 per hour for a portion of the 2022-2023 school year. Teachers will be funded by 21st Century funds.

| Name |
|----------------|
| Andrea Minnich |

Approve the following personnel as listed as 21st Century After-School aides at the rate of \$15 per hour for a portion of the 2022-2023 school year. Aides will be funded by 21st Century funds.

| Name |
|-----------------|
| Matt McCandlish |

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-363 AFTER SCHOOL PROGRAM – AIDE

Mrs. Lee moved and Ms. Long seconded to approve the following personnel as listed as After-School Program aides at a rate of \$15 per hour for a portion of the 2022-2023 school year: Aides will be funded by Muskingum Behavioral Health Grant funds.

| Name |
|---------------|
| April Mihalko |

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

22-364 STIPEND – AFTERSCHOOL PROGRAM

Mr. Hickman moved and Mrs. Clark seconded to approve to compensate Roger Cook in the amount of \$2,000 for duties performed in the Zanesville City Schools Afterschool programs during the 2022-2023 school year. Funds from the Summer Learning and Afterschool Opportunities Grant secured by the Muskingum County Drug Alcohol and Substance Abuse Council on behalf of Zanesville City Schools will be utilized.

Those voting aye: Mrs. Lee, Ms. Long, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-365 RESOLUTION – EMPLOYMENT OF SUBSTITUTES

Mr. Hickman moved and Mrs. Lee seconded to approve the attached resolution regarding qualifications for the hiring of Substitute Teachers due to COVID-19 for the 2022-2023 and 2023-2024 school years.

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Those voting aye: Ms. Long, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-366 EAGLE WINGS ACADEMY AGREEMENT

Mr. Hickman moved and Mrs. Lee seconded to approve an agreement with Eagle Wings Academy to provide education for one of our students for the 2022-2023 school year. Cost not to exceed \$27,000.00.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-367 SAFEHOUSE PREPARATORY – CENTER AGREEMENT

Mrs. Lee moved and Ms. Long seconded to approve to enter into an agreement with Safehouse Preparatory Center to provide the education to our student while housed at their treatment center. Cost will be \$200.00 per day, not to exceed \$36,000.00 for the 2022-2023 school year.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-368 SCHOOL CALENDAR 2023-2024

Mrs. Lee moved and Mr. Hickman seconded to approve the attached school calendar for the 2023-2024 school year.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

22-369 MEMORANDUM OF UNDERSTANDING – ZANESVILLE EDUCATION ASSOCIATION

Mr. Hickman moved and Mrs. Clark seconded to approve the attached Memorandum of Understanding with the Zanesville Education Association to update Section 12.3 of the current agreement dated August 1, 2021 to July 31, 2024. This change will be effective for 2023-2024 school year.

Those voting aye: Mrs. Lee, Ms. Long, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-370 YOUTH VILLAGES INC. AGREEMENT

Mrs. Lee moved and Ms. Long seconded to approve to enter into an agreement with Youth Villages, Inc. to provide educational services for a student while placed in their care. Cost will be \$186.20 per day for 180 days per the 2022-2023 school year.

Those voting aye: Ms. Long, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

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22-371 SHARED SERVICE AGREEMENT – WEST MUSKINGUM LOCAL SCHOOL DISTRICT

Mr. Hickman moved and Mrs. Lee seconded to approve a shared service agreement with the West Muskingum Local School District to provide transportation for a Zanesville City Schools student to Eagle Wings Academy in Licking County. This agreement is in effect from September 1, 2022 through May 30, 2023 and currently has no cost.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-372 EMPLOYMENT - CLASSIFIED

Ms. Long moved and Mrs. Lee seconded to approve the employment of Ashley Campbell, Special Educational Aide at Zanesville High School, effective October 17, 2022 pending certification and background check. Salary will be MD Aide, step 0 from the appropriate salary schedule.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-373 EMPLOYMENT SUBSTITUTE

Mr. Hickman moved and Mrs. Clark seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

| Substitute Custodians |
|------------------------------|
| James Tolbert |

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-374 VOLUNTEERS

Ms. Long moved and Mr. Hickman seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

| Name | Building | Type |
|---------------|-----------------|-------------|
| Beverly Smith | ZGE | Parent |
| John Wheeler | ZHS | Soccer |

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

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22-375 STIPEND – AFTER SCHOOL PROGRAM

Mr. Hickman moved and Mrs. Lee seconded to approve the following individual as listed to receive a \$6000 stipend for the administration of the program at Zanesville Middle School for the 2022-2023 school year: Administrator will be funded by Muskingum Behavior Health Grant Funding.

| Name |
|-----------------|
| Adrian Williams |

Those voting aye: Mrs. Lee, Ms. Long, Mrs. Clark, Mr. Hickman. President declared motion carried.

22-376 PROFESSIONAL DEVELOPMENT

Mrs. Lee moved and Mr. Hickman seconded to approve to have the following staff members as listed trained by Matthew Winland in restraint methods. Training would be for 3 evenings for 4 hours per day. Matthew and each person will be given \$25.00 per hour stipend for attending the training. Matthew will also be paid \$15.00 per person for doing the training plus all paperwork involved. These 2 groups will make a total of 4 groups trained:

| Group 3 | | |
|------------------|-------------------|-----------------|
| Shannon Tabler | Britney Henry | Carrie Stallard |
| Misty Eveland | Kristy Meddings | Jessica Landers |
| Chantae Dobson | Darci Dusenbery | Cedric Harris |
| Jessica McLendon | Stacia McCutcheon | |
| Group 4 | | |
| Misty Baird | Dawn Daily | Michelle Elson |
| Kylie Newsom | Cassandra Dawson | Portsha Baker |
| Stephanie Ralph | Langstyn Jones | Mike Choma |
| Kayla Loyd | Madeline Foster | |

Those voting aye: Ms. Long, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

22-377 AFTER SCHOOL PROGRAM

Ms. Long moved and Mrs. Clark seconded to approve the following personnel as listed as After-School Program teachers at a rate of \$30 per hour for a portion of the 2022-2023 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds.

| Names | | | |
|-----------------|-----------------|---------------|-----------------|
| Sabrina Penrose | Anthony Reicher | Alisa Mumford | Carol Pittenger |

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Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-378 POLICY ITEMS FORMS FOR APPROVAL

Mr. Hickman moved and Mrs. Lee seconded to approve the following policies for approval:

| | |
|----------------|--|
| Policy 1617 | Weapons |
| Policy 2220 | Adoption of Courses of Study |
| Policy 2280 | Preschool Program |
| Policy 2430 | District Sponsored Clubs and Activities |
| Policy 2431 | Career Advising |
| Policy 3120.08 | Employment of Personnel for Co-Curricular/Extra Curricular Activities |
| Policy 3217 | Weapons |
| Policy 4217 | Weapons |
| Policy 5111 | Eligibility of Resident/Non-Resident Students |
| Policy 5336 | Care of Students with Diabetes |
| Policy 5460.01 | Diploma Deferral |
| Policy 7440 | Facility Security |
| Policy 7440.03 | Small Unmanned Aircraft Systems |
| Policy 8210 | School Calendar |
| Policy 8320 | Personnel Files |
| Policy 8330 | Student Records |
| Policy 8600 | Transportation |

Forms for approval:

Form 5630.02 F1 Incident Report

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long. President declared motion carried.

22-379 EXECUTIVE SESSION

Mrs. Lee moved and Mr. Hickman seconded to enter into executive session @ 6:40 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

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NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters
 X to consider the appointment of employee(s) [reemployment] or public employees or officials

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

22-380 RETURN FROM EXECUTIVE SESSION

Mrs. Lee moved and Mr. Hickman seconded to return from executive session @ 7:02 p.m.

Those voting aye: Mr. Hickman, Mrs. Lee, Ms. Long, Mrs. Clark. President declared motion carried.

22-381 MEETING ADJOURNMENT

Mrs. Long moved and Mr. Hickman seconded the Zanesville City Schools Board of Education meeting is adjourned @ 7:02 p.m.

Those voting aye: Mrs. Lee, Ms. Long, Mrs. Clark, Mr. Hickman. President declared motion carried.

Valencia Clark
President

Matthew D. Y...
Treasurer

